

Marine Corp Recruiter Quick Reference Guide (QRG) for Managing Scholarship Applications



NETPDTC N613

This guide uses graphics and text to show the different screens available for managing the NROTC scholarship applications.

MCRQRG 1.2


5/12/2014

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Accessing NRSM (NROTC Scholarship Management)



NETFOCUS
Naval Education and Training Future Officer and Citizenship User System




Home | Contact Us | Logout

My Account

Welcome Mark S Vonkampen Your last login was 11/20/2013 2:32:41 PM.

Applications	Options
Cruise Survey	Edit My Profile
NRSA (NROTC Scholarship Application)	
NRSM (NROTC Scholarship Management) ←	
OPMIS	
STA-21 Application	



Naval Reserve Officers Training Corps

[Click here to continue NROTC logon.](#) ←

[Click here to go back to Gateway.](#)

To access the NROTC applicant scholarship management pages;

1. Log in through the NETFOCUS Gateway.
2. Select NRSM (NROTC Scholarship Management) from the menu.
3. Select Click here to continue NROTC logon.

Home Page

Applications Quick Reference Checklist

NROTC

Naval Reserve Officers Training Corps

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[Recruiter Home](#) | [Forms](#) | [My Account](#) | [Incomplete Applications](#) | [Complete Applications](#) | [Duplicates](#) | [Hot Leads](#) | [Inactive](#) | [Dormant](#) | [Reports](#) | [Scores](#) | [Search](#) | [Selections](#) | [No Match](#) | [Directory](#) | [Academy](#) | [Logout](#)

MARINE RECRUITER

Application Year: 2014

Displaying 1 to 18 of 18 Applicants
Select an Applicant



Applicant	Trans	Test Scores	Page 9	Teach Evals	Officer Intrvw	Drug/Debar Statemnt	SOU	SRB Pgs	Photo	Parent Appr	Phys Appr	Birth Cert	Proof Citizen	Tattoo Screen	Tattoo SOU	MCRC ONE
Anderson, Zachary Michael			X	X				N/A					N/A			
Berumen, Patrick	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Cao, Jiaxin Brandon	X	X	X	X	X	X	X	N/A	X	X	X		N/A	X	X	X
Clark, Christine Erin	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Corrales, E				<div style="background-color: red; color: white; padding: 2px; transform: rotate(-45deg); display: inline-block;">UPDATED</div> 1				N/A		N/A			N/A			
Henderson, Hunter Ian	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Hernandez, Matthew C								N/A		N/A			N/A			

Search by Name

Select an Applicant						
Applicant	Trans	Test Scores	Page 9	Teach Evals	Officer Intrvw	Drug/Debar Statemnt
Anderson, Zachary Michael			X	X		
Berumen, Patrick	X	X	X	X	1	X
Cao, Jiaxin Brandon	X	X	X	X	X	X
Clark, Christine Erin	X	X	X	X	1	X
Corrales, E				<div style="background-color: red; color: white; padding: 2px; transform: rotate(-45deg); display: inline-block;">UPDATED</div> 1		
Henderson, Hunter Ian	X	X	X	X	1	X
Hernandez, Matthew C						

The first column lists the applicant's name. Going from left to right is a quick reference of which forms have been checked off as submitted.

Selecting the applicants name will take you to their interactive checklist.

NROTC

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MARINE RECRUITER

Application Year: 2014



Displaying 1 to 18 of 18 Applicants

Applicant	Trans	Test Scores	Page 9	Teach Evals	Officer Interview	Drug/Debar Statement	SOU	SRB Pgs	Photo	Parent Appr	Phys Appr	Birth Cert	Proof Citizen	Tattoo Screen	Tattoo SOU	MCRC ONE
Anderson, Zachary Michael			X	X				N/A					N/A			
Berumen, Patrick	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Cao, Jia-Brooklyn	X	X	X	X	X	X	X	N/A	X	X	X		N/A	X	X	X
Clark, Christine Ellen	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Corrales, E				UPDATED 1				N/A		N/A			N/A			
Henderson, Hunter Lee	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Hernandez, Matthew Christopher								N/A		N/A			N/A			

Search by Name

Applicant										
SOU	SRB Pgs	Photo	Parent Appr	Phys Appr	Birth Cert	Proof Citizen	Tattoo Screen	Tattoo SOU	MCRC ONE	
	N/A					N/A				
X	N/A		X	X	X	N/A	X	X	X	
X	N/A	X	X	X		N/A	X	X	X	
X	N/A		X	X	X	N/A	X	X	X	
	N/A		N/A			N/A				
X	N/A		X	X	X	N/A	X	X	X	
	N/A		N/A			N/A				

The right side of the quick reference of which forms have been checked off as submitted

NROTC

Naval Reserve Officers Training Corps

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MARINE RECRUITER

Application Year: 2014 ▼

Displaying 1 to 18 of 18 Applicants

Applicant	Trans	Test Scores	Page 9	Teach Eval	Officer Interview	Drug/Debar Statement	SOU	SRB Pgs	Photo	Parent Appr	Phys Appr	Birth Cert	Proof Citizen	Tattoo Screen	Tattoo SOU	MCRC ONE
Anderson, Zachary Michael			X	X				N/A					N/A			
Berumen, Patrick	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Cao, Jiaqi Brandon	X	X	X	X	X	X	X	N/A	X	X	X		N/A	X	X	X
Clark, Christine Ellen	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Corrales, Efrain				UPDATED 1				N/A		N/A			N/A			
Henderson, Hunter Ian	X	X	X	X	1	X	X	N/A		X	X	X	N/A	X	X	X
Hernandez, Matthew Christopher								N/A		N/A			N/A			

Search by Name

MARINE RECRUITER

Application Year: 2014 ▼

2014
2013

Select an Applicant

Search by Name



















Search

Select the year from the menu that the applications were submitted.

Search by Name searches within the context of this page only.



Note: Make sure the first letter is capitalized.

Applicant Fields

Select an						
Applicant	Trans	Test Scores	Page 9	Teach Evals	Officer Intrvw	Drug/Debar Statemnt
Butler, D 			X			
Ch  , A  J 			X			
Descant, K  E 	X	X	X	X		X
Mader, D  J 		X				
Mastin, A 		X				
Mcnamara, P  J 			X			
Trahan, G  C 						
Wong, K  N 		X				

Selecting the applicant's name takes you to the applicant's checklist.

View a Specific Application



NROTC

Naval Reserve Officers Training Corps

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[Recruiter Home](#) | [Forms](#) | [My Account](#) | [View Application](#) | [Change Applicant Information](#) | [Inactive](#) | [Dormant](#) | [Reports](#) | [Scores](#) | [Search](#) | [Selections](#) | [No Match](#) | [Directory](#) | [Academy](#) | [Logout](#)

MARINE RECRUITER

Applicant Checklist for: Butler, David D Marine Program

- ☐ Transcripts **Submit a copy to MCRC**
- ☐ SAT / ACT / AFQT Scores
- ☒ Evaluation-Counselor 10/01/2013
- ☐ English Teacher Eval
- ☐ Other Teacher/Coach Eval
- ☐ Officer Interview
- ☐ Officer Interview
- ☐ Drug Statement
- ☐ Debarment & Suspension Statement
- ☐ Statement of Understanding
- ☐ Photo/PFT **Submit a copy to MCRC**
- ☐ Parental Approval
- ☐ Physician Approval
- ☐ Birth Certificate
- ☐ Tattoo Screening Form
- ☐ Tattoo SOU
- ☐ MCRC ON/E

**** Note: Also forward any letters of recommendation to MCRC**

Applicant Status Active

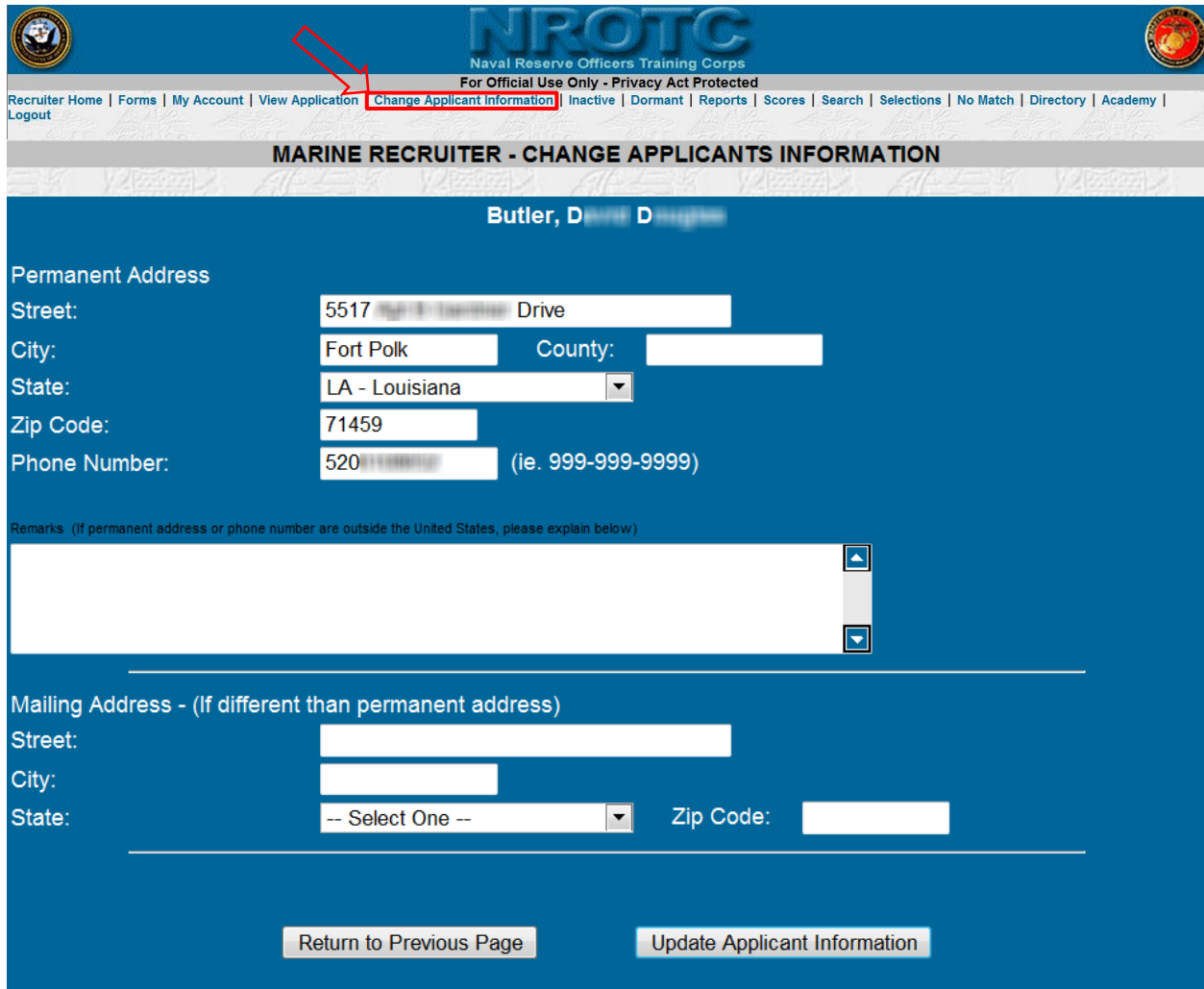
Status Comments

☐ Non-Active - Applicant is not actively working on application, move to dormant applications page.

Select View Application to see the actual filled out form.

The full form is shown later in this document.

Change a Specific Application



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Recruiter Home | Forms | My Account | View Application | **Change Applicant Information** | Inactive | Dormant | Reports | Scores | Search | Selections | No Match | Directory | Academy | Logout

MARINE RECRUITER - CHANGE APPLICANTS INFORMATION

Butler, D Butler, D

Permanent Address

Street: 5517 Highway 101 Drive

City: Fort Polk County:

State: LA - Louisiana

Zip Code: 71459

Phone Number: 520 111-1111 (ie. 999-999-9999)

Remarks (If permanent address or phone number are outside the United States, please explain below)

Mailing Address - (If different than permanent address)

Street:

City:

State: -- Select One -- Zip Code:

[Return to Previous Page](#) [Update Applicant Information](#)

Select Change Applicant Information to perform basic updates.

View Submissions

MARINE RECRUITER

Applicant Checklist for:
Butler, D. D.
Marine Program

- ☐ Transcripts **Submit a copy to MCRC**
- ☐ SAT / ACT / AFQT Scores
- ☒ Evaluation-Counselor 10/01/2013
- ☐ English Teacher Eval
- ☐ Other Teacher/Coach Eval
- ☐ Officer Interview
- ☐ Officer Interview
- ☐ Drug Statement
- ☐ Debarment & Suspension Statement
- ☐ Statement of Understanding
- ☐ Photo/PFT **Submit a copy to MCRC**
- ☐ Parental Approval
- ☐ Physician Approval
- ☐ Birth Certificate
- ☐ Tattoo Screening Form
- ☐ Tattoo SOU
- ☐ MCRC ONE

**** Note: Also forward any letters of recommendation to MCRC**

Applicant Status **Active** ▼

Status Comments

☐ Non-Active - Applicant is not actively working on application, move to dormant applications page.

The Applicant Checklist is interactive. Checking the box means you have a copy of the form. Selecting the text, links you to the applicants submitted form.

Some examples are shown below.

Blank forms are shown in a later section.

MARINE RECRUITER
 ACT to SAT Conversion Table

C Er Clark

List all ACT/SAT scores with test dates within the last 2 years.

* Indicates Scores verified electronically via the appropriate testing agency.

Delete	Test Type	English / Critical Reading Score	Math Score	Composite	Test Date mm/yyyy	Verified
<input type="checkbox"/>	ACT	31	34	31	06/2013	<input checked="" type="checkbox"/>
	-- Select One --					
	-- Select One --					
	-- Select One --					
	-- Select One --					
	-- Select One --					

☐

ASVAB / AFQT
Score
Test Date

☐

[Return to Previous Page](#)
[Update](#)

SAT/ACT Scores Table



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Recruiter Home | Forms | My Account | View Application | Change Applicant Information | Inactive | Dormant | Reports | Scores | Search | Selections | No Match | Directory | Academy | Logout

MARINE RECRUITER

Return to Previous Page
View a Printer Friendly Page 9

David Douglas Butler
 Date of Birth: 24-Jun-1996
 Marine Option
 -**-*

This evaluator has requested confidentiality. Do not disclose evaluator information to the applicant.

Transcript completed by: T Harrell
 Email Address: tharrell@*****.us
 Title: Counselor
 Date: 01-Oct-13

1. Candidate's GPA: Weighted: 0 Unweighted: 3.2
2. GPA Scale: Weighted: 0 Unweighted: 4.0
3. Rank In Class: Rank From Top: 17 No. of Students: 75 ☒ Exactly ☐ Approximate
4. % Grad Class Exp to Enter: 4 Year College: 42% 2 Year College: 21%
5. School ETS Code: 191550
6. Did this student take any:

	Yes	No	Not Offered
Honors Courses	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accelerated Courses	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adv Placement Courses	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Dual Enrollment Courses	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Are all honors accelerated and advanced placement courses given extra credit in computing:

	Yes	No
Rank In Class	<input type="radio"/>	<input checked="" type="radio"/>
Grade Average	<input type="radio"/>	<input checked="" type="radio"/>
8. Did the student receive any academic accommodations? ☐ Yes ☒ No
9. Is applicant from minority group or disadvantaged background? ☐ Yes ☒ No
10. School Name: Pickering High School
 Address: 180 Lebleu Road
Leesville, LA 71446
 Phone: 337-537-1555
11. Ranking Period(month and year): From: 08/11 To: 05/13
 Indicate how grade point average and rank were determined if profile not available.
Grade point average is dependent on student grades. A=4 points, B= 3 points, C= 2 points, D= 1 point
12. If rank is not available, please indicate placement by percentile.
☐ Top 5% ☐ Top 10% ☒ Top 20% ☐ Top 30% ☐ Top 40% ☐ Top 50%
☐ Lower 50%
13. Comment: Additional information which may be significant in considering applicant.
Douglas is an extraordinary young man who tends to give all that he does to what he is doing. He works hard and contributes significantly to the student body at Pickering High School

Counselor Evaluation

MARINE RECRUITER

Drug Statement

☒ **Drug Statement signed with no deficiencies**
 Note: Recruiters - Please maintain a copy for your records.

☐ **Drug Statement signed with deficiencies**
 - Hard copy forwarded to district

Update

Drug Statement Instructions

MARINE RECRUITER

Debarment and Suspension Statement

☒ Debarment and Suspension Statement

By checking the above box I verify that the applicant has acknowledged and signed the Debarment and Suspension Statement and this form is being maintained on file.

Note: Recruiters - please maintain a copy for your records.

Update

Debarment and Suspension Verification

MARINE RECRUITER

Statement of Understanding

☒ Statement of Understanding

By checking the above box I verify that the applicant has acknowledged and signed the Statement of Understanding and this form is being maintained on file.

Note: Recruiters - please maintain a copy for your records.

Update

Statement of Understanding Verification

MARINE RECRUITER

Physicial Approval

☒ Physicial Approval

By checking the above box I verify the physician approval form has been received and is being maintained on file.

Note: Recruiters - please maintain a copy for your records.

Update

Applicant's Physicians Physical Condition Approval

Forms

Application Checklist

NROTC
Naval Reserve Officers Training Corps
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Recruiter Home | **Forms** | My Account | Incomplete Applications | Complete Applications | Duplicates | Hot Leads | Inactive | Dormant | Reports | Scores | Search | Selections | No Match | Directory | Academy | Logout

MARINE RECRUITER

Forms

- Applicant Statement of Understanding
- Debarment and Suspension
- Drug Statement
- Evaluation - Counselor(Page 9)
- Evaluation - Math/English/Science
- Evaluation - Other
- MCRC ON/E
- Officer Interview
- Parental Approval
- PFT / Photo Form
- Physician Approval
- Placement Change Request
- Tattoo Screening Form
- Tattoo Statement of Understanding
- Wait List Request

Selecting (Double Clicking) any form on the menu will take you to the interactive version.

- Note: Forms presented in this manual are NOT interactive.

Below is a blank form of the Application Checklist.

Applicant Statement of Understanding

MARINE RECRUITER	
Forms	
Applicant Statement of Understanding	
Debarment and Suspension	
Drug Statement	
Evaluation - Counselor(Page 9)	
Evaluation - Math/English/Science	
Evaluation - Other	
MCRC ON/E	
Officer Interview	
Parental Approval	
PFT / Photo Form	
Physician Approval	
Placement Change Request	
Tattoo Screening Form	
Tattoo Statement of Understanding	
Wait List Request	

Below is a blank Applicant Statement of Understanding form.

**STATEMENT OF UNDERSTANDING FOR
NAVAL RESERVE OFFICER TRAINING CORPS APPLICATIONS**

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations) and 10 USC § (Financial Assistance Program for Specially Selected Members)

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112, <http://www.privacy.navy.mil> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the five schools you indicated on your application. Your information and notification of status may also be provided to your high school so they may assist with the final stages of the process.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NROTC program.

Please read and initial by each of the statements below.

1. I certify that all of the information that I provided in the electronic application is complete and correct to the best of my knowledge.
2. I certify that I have no moral obligations, personal convictions or beliefs, which would prohibit my serving in an unrestricted military status. This includes the bearing of arms and supporting and defending the Constitution of the United States against all enemies foreign and domestic.
3. I certify that I composed the Personal statements submitted with my electronic application.
4. I understand that the information that I have provided electronically is only a partial application and that I must complete all additional requirements and achieve qualifying SAT/ACT scores before my application will be processed.
5. I understand that if any of the information I provided is inaccurate, false or misleading, it may jeopardize my chances for selection for an NROTC Scholarship or render me ineligible for the scholarship.

SIGNATURE OF WITNESSING OFFICIAL

SIGNATURE OF APPLICANT

PRINTED NAME OF WITNESS

PRINTED NAME OF APPLICANT

DATE

DATE

Debarment and Suspension

MARINE RECRUITER	
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PFT / Photo Form	
Physician Approval	
Placement Change Request	
Tattoo Screening Form	
Tattoo Statement of Understanding	
Wait List Request	

Below is a blank Debarment and Suspension form.

**DEBARMENT AND SUSPENSION FROM RECEIPT OF FEDERAL ASSISTANCE STATEMENT FOR FOUR-YEAR
NAVAL RESERVE OFFICERS TRAINING CORPS APPLICATION
(EXECUTIVE ORDER 12549, DEBARMENT AND SUSPENSION)**

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations); 10 USC § 2107 (Financial Assistance Program); Executive Order 9397 (Use of Social Security Numbers); and Executive Order 12549 (Debarment and Suspension).

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, a Naval Reserve Officers Training Corps(NROTC) Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC Program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112, <http://www.privacy.navy.mil> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the five schools you indicated on your application. Your information and notification status may also be provided to your high school so they may assist with the final stages of the process.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NROTC Program.

On February 18, 1986, Executive Order (EO) 12549, Debarment and Suspension, authorized establishing a government-wide system for excluding, in appropriate cases, individuals and legal entities from participating in Federal financial and non financial assistance programs and activities.

The General Services Administration (GSA) is responsible for developing, maintaining and distributing a list of persons excluded from non-procurement programs.

The list indicates participants who are debarred, suspended or voluntarily excluded from programs and activities involving Federal financial and nonfinancial assistance and benefits under EO 12549

Transactions covered by this rule include, but are not limited to:

Non-procurement transactions between an agency and a person, including grants, corporation agreements, scholarships, fellowships, contracts of assistance, loans, loan guarantees, etc.

The NROTC Scholarships fall under this rule. A person currently debarred or suspended from receiving Federal financial assistance is not eligible to apply for the NROTC College Scholarship Program.

I, _____, certify I am not debarred from participating in Federal financial assistance programs.

PRINT FULL NAME

SIGNATURE

SIGNATURE OF APPLICANT

SOCIAL SECURITY NUMBER

DATE

SIGNATURE

SIGNATURE OF WITNESSING OFFICIAL

PRINTED NAME OF WITNESS

DATE

For NSTC use only:

Applicant Serial #: _____

NSTC 1533/102 (09-11)

Drug Statement

MARINE RECRUITER

Forms

Applicant Statement of Understanding

Debarment and Suspension

Drug Statement

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Evaluation - Other

MCRC ON/E

Officer Interview

Parental Approval

PFT / Photo Form

Physician Approval

Placement Change Request

Tattoo Screening Form

Tattoo Statement of Understanding

Wait List Request

Below is a blank Drug Statement form.

DRUG STATEMENT FOR NAVAL RESERVE OFFICER TRAINING CORPS APPLICATION

Privacy Act Statement

Authority: The authority to request this information is contained in 5 USC § 301 (Authorizing Forms and Regulations) and 10 USC § 2107 (Financial Assistance Program).

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, an NROTC Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR sect 701.112, <http://www.privacy.navy.mil> and the routine uses set forth here.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NROTC program.

Complete all required sections on this form. *Providing false information or failure to disclose any drug involvement(s) may result in your elimination from scholarship competition.*

1. Have you ever taken any narcotic, sedative, or tranquilizer drugs other than those prescribed by a physician or dentist?

☐ Yes ☐ No

2. Have you ever used LSD, marijuana, sniffed glue or other hallucinogens, hypnotics, stimulants or other known harmful or habit forming drugs and/or chemicals?

☐ Yes ☐ No

If you answered "YES" to either question above, provide a detailed explanation below with the approximate times, amounts taken and period over which taken, and complete #3.

a. Type of drug(s) used:

b. Approximate number of times used:

c. Amounts taken:

d. Method by which taken:

e. Inclusive dates of use (be specific):

f. Were you convicted or arrested for the drug use admitted?

g. Circumstances under which the drug use occurred such as experimentation, peer pressure, etc.

3. _____ (INT): I fully recognize the negative influence of drug abuse and categorically reject the abuse of drugs both now and for the future.

SIGNATURE OF WITNESSING OFFICIAL

PRINTED NAME OF WITNESS

DATE

SIGNATURE OF APPLICANT

PRINTED NAME OF APPLICANT

DATE

For NSTC use only: Applicant Serial # _____

NSTC 1533/101 (12-08)

Reset Form

Print Form

Evaluation – Counselor (Page 9)

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Wait List Request	

Below is a blank Page 9, Counselor's Evaluation form.

REQUEST FOR SECONDARY SCHOOL TRANSCRIPT

Applicant's full name (Last, First Middle) _____

Birth Date _____ NROTC Program _____

Social Security Number _____

The student named above is applying for an NROTC scholarship. Please complete this part of the form as accurately as possible. The Scholarship Selection Board uses a transcript of grades in reviewing an applicant's record.

1. In addition to courses taken (or in progress) and grades received, it is essential that the transcript reflect rank in class along with the most complete academic record to include test results such as NMSQT, CEEB'S, ACT'S and other national examinations.
2. Important! Please submit this information immediately.
3. Return completed form and a transcript signed or stamped by a high school official to the recruiting activity indicated on the self-addressed envelope provided (Also, include a profile of the graduating class, if possible.)
4. I authorize release of my high school transcript.



Signature


Date

1. Candidate's GPA: Weighted (ex. 999.99) _____ Unweighted (ex. 9.99) _____
2. GPA Scale: Weighted (ex. 999.9) _____ Unweighted 4.0
3. Rank in Class (Approx. to nearest 10th from top) Exactly _____ Approximately _____
Rank from top _____ No. of students _____
4. % Grad Class Exp to Enter: 4 yr. College _____ 2 yr. College _____
5. School ETS Code _____

6. Did this student take any:
- | Not Offered | Yes | No | |
|-----------------------|-----------------------|-----------------------|-------------------------|
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Honors Courses |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Accelerated Courses |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Adv. Placement Courses |
| <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | Dual Enrollment Courses |

7. Are all honors accelerated and advanced placement courses given extra credit in computing:
- | Yes | No | |
|-----------------------|-----------------------|----------------|
| <input type="radio"/> | <input type="radio"/> | Rank in Class |
| <input type="radio"/> | <input type="radio"/> | Grade Averages |

8 Did the student receive any academic accommodations? (i.e. extra time on test, established 504 plan)

☐ Yes ☐ No

If yes, please list the type of academic accommodation and the school year/s received

9. Is applicant from minority group or disadvantaged background? ☐ Yes ☐ No

If yes, which? ☐ Minority ☐ Disadvantaged (specify in comment area)

10. Official School Name:

Street Address:

City: State & Zip Code:

School Telephone (Include Area Code)

11. Ranking Period From: To:

Indicate how grade point average and rank were determined if profile not available.

12. If rank is not available, please indicate placement by percentile below.

- ☐ Top 5%
☐ Top 10%
☐ Top 20%
☐ Top 30%
☐ Top 40%
☐ Top 50%
☐ Lower 50 %

13. Comment: (Additional information which may be significant in considering applicant)

[illegible]

Date	Title	Signature	Print Name
------	-------	-----------	------------

Evaluation – Math/English/Science

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Physician Approval	
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Tattoo Screening Form	
Tattoo Statement of Understanding	
Wait List Request	

Below is a blank Math/English/Science Teacher's Evaluation form.

MATH / SCIENCE / ENGLISH TEACHER EVALUATION OF APPLICANT

Applicant's Last Name _____ FI _____ MI _____
 Social Security Number _____

INSTRUCTIONS FOR THE SCHOOL OFFICIAL: Please evaluate the following statements concerning the above named applicant. Mark only one choice for each statement. Rate the statements on how well the quality describes the applicant in relation to his/her peers.

Your identity as the source of information relating to the applicant will be disclosed upon the applicant's request, unless you require confidentiality as a condition for furnishing any information. In such case, your identity will be held in confidence.

Do you stipulate confidentiality as a condition for providing information? ☐ Yes ☐ No

	Top 1%	Top 10%	Above Average	Average	Below Average	Not Observed
1. Works toward group goals when in a subordinate position	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Gains respect of peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Influences other students to work together	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Communicates effectively in face to face discussion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Communicates effectively in written work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Exerts maximum effort showing a strong desire to achieve in every field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Sets high standards for own performance in a number of areas of activity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Accepts criticism and makes improvements from it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Adjusts to a demanding schedule of activities without neglecting school work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. Makes Friends easily	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. Persists when solving problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. Demonstrates intellectual curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How would you rate this student among all that you have taught?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How long have you known this student? _____

Evaluation - Other

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Wait List Request	

Below is a blank School Official's Evaluation form.

OTHER OFFICIAL'S EVALUATION OF APPLICANT

Applicant's Last Name _____ FI _____ MI _____
 Social Security Number _____

INSTRUCTIONS FOR THE SCHOOL OFFICIAL: Please evaluate the following statements concerning the above named applicant. Mark only one choice for each statement. Rate the statements on how well the quality describes the applicant in relation to his/her peers.

Your identity as the source of information relating to the applicant will be disclosed upon the applicant's request, unless you require confidentiality as a condition for furnishing any information. In such case, your identity will be held in confidence.

Do you stipulate confidentiality as a condition for providing information? ☐ Yes ☐ No

	Top 1%	Top 10%	Above Average	Average	Below Average	Not Observed
1. Works toward group goals when in a subordinate position	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Gains respect of peers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Influences other students to work together	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Communicates effectively in face to face discussion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Communicates effectively in written work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Exerts maximum effort showing a strong desire to achieve in every field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Sets high standards for own performance in a number of areas of activity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Accepts criticism and makes improvements from it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Adjusts to a demanding schedule of activities without neglecting school work	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. Makes Friends easily	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11. Persists when solving problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12. Demonstrates intellectual curiosity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How would you rate this student among all that you have taught?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

How long have you known this student? _____

MCRC ON/E

MARINE RECRUITER

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Parental Approval

PFT / Photo Form

Physician Approval

Placement Change Request

Tattoo Screening Form

Tattoo Statement of Understanding

Wait List Request

MCRRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET

LAST NAME, FIRST, MI		FULL SSN		RANK/PHOS		BAS (YYMMDD)		MARITAL STATUS		RACE			
SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE		DOB (YYMMDD)		RELIGION		CITIZENSHIP							
HOME OF RECORD ADDRESS: (INCLUDE COUNTY)		1234 Main Street Anywhere, US 22134 Your County Here		EMAIL		DTE OF PRGM ENTRY (board/msg date)							
UNIT ADDRESS		PROGRAM		NROTC NAVY		CIVILIAN		NAVAL ACADEMY					
		(CHECK		NROTC MARINE		ECP/RECP		AIR FORCE ACAD					
		ALL THAT		COLLEGE PROGRAM		MECEP		WEST POINT					
		APPLY)		SCHOLARSHIP		MCP/MCP-R		USCGA					
ACAD MAJOR/EDUC LEVEL		CUMGPA		SEM GPA		GRAD DATE		PROJ COMM DATE		COLLEGE			
PFT SCORE		FLEX/PU		CRUNCHES		RUN		HT (INCH)/WT		BF%			
SAT MATH		CR		TOTAL		COMPOSITE ACT		AFOT		ASTB			
EXTRACURRICULAR ACTIVITIES/BILLETS HELD													
RELATIVES WHO SERVED OR ARE SERVING IN THE ARMED FORCES													
RELATIONSHIP		RANK		BRANCH OF SERVICE		STATUS							
*IF YOU ANSWER "YES" TO ANY OF FOLLOWING QUESTIONS, ATTACH A HAND-WRITTEN STATEMENT EXPLAINING THE SPECIFIC CIRCUMSTANCES (WHEN, WHERE, WHY, HOW MANY, ETC. AND CURRENT STATUS)										YES		NO	
1. Have you ever applied or been a member of any other officer program (PLC, OCC, ROTC, USNA, etc.)?													
2. Have you ever failed any military flight training program?													
3. Have you previously applied for the Armed Forces (other than current program)?													
4. Have you ever been rejected for enlistment in any branch of the Armed Forces?													
5. Have you ever claimed or been granted a pension, disability allowance, compensation, or retired pay from the Federal Government?													
6. Are you a "sole survivor"? (all other siblings and or parents have died/captured/MIA in combat)													
7. Have you ever been cited, arrested, convicted or sentenced by a law enforcement activity?													
8. Have you ever received a suspended sentence by a court?													
9. Have you ever been in jail, reform school, or penitentiary?													
10. Are you now, or have you ever been on parole, probation, suspension, or other forms of restraint (from law enforcement)?													
11. Are you a conscientious objector?													
12. Have you ever been convicted or the subject of action tantamount to conviction of drug abuse?													
13. Have you ever been psychologically or physically dependent upon any drugs or alcohol?													
14. Have you ever used non-prescribed or illegal drugs?													
15. Have you ever been a trafficker of illegal drugs? Definition of "Trafficking": The commercial and wrongful sale or transfer of a controlled substance for profit, and/or the wrongful possession of a controlled substance with the intent to sell or transfer it for profit.													
16. Do you qualify for permanent restrictions assignments? (family member, kin, 100% disability while serving in hostile fire area)													
17. Do you have any tattoos, body piercings, ornamentation, or brandings and body mutilations? (date, location and color pictures of all tattoo(s) and/or brandings with detailed explanations must be submitted along with tattoo screening form and tattoo statement of understanding)													
I certify that the information contained in the application is true, complete and correct to the best of my knowledge and belief. I understand that knowing and willful false statements on this form can be punished by a fine or imprisonment or both. (See U.S. Code Title 18, Section 1001).										Member's Signature			
Date										Commissioned Officer's Signature:			
Date										Date			

(REV AUG 11; All Previous Revisions are Obsolete)

(Instructions on Page 3)

MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET

Privacy Act Statement

AUTHORITY: Title 10 U.S. Code §§ 531 and 591

PURPOSE: To determine the eligibility of applicants to enlist to officer commissioning programs. Disclosure of Social Security Account Number is mandatory and is used to further identify the individual providing the information.

ROUTINE USES: The information is used for the purpose set forth above and may be:



- Forwarded to the respective programs officer selection boards;
- Reviewed by multiple entities in the service member's chain of command.

MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION:

For Military Personnel: Disclosure of personal information is mandatory and failure to do so disqualifies the applicant's application.

ACKNOWLEDGMENT:

I understand the provisions of the Privacy Act of 1974 as related to me through the foregoing statement.

Signature: 
Date: 

MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET
INSTRUCTIONS ON FILLING OUT THE MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM
INFORMATION SHEET (MUST BE TYPED)

NAME	As it appears on birth certificate
SSN	Full SSN as it appears on Social Security Card
RANK/PMOS	For MIDN: 1/C, 2/C, 3/C or 4/C. For Marines: Rank and Primary MOS
EAS	End of Active Service: Marines only. Does not apply to midshipman/cadets
MARITAL STATUS	Single, Married, Annulled, Divorced, Separated, Widowed
RACE	Plain language race (WHITE/BLACK/HISPANIC/OTHER)
SEX	MALE or FEMALE
DOB	Date of Birth as it shows on birth certificate in YYMMDD format.
RELIGION	Religion or NONE
CITIZENSHIP	US BORN, NATURALIZED, FOREIGN BORN TO US PARENTS, ETC., FOREIGN NATIONAL
HOME OF RECORD	Address as it is shown on enlistment contract. MUST INCLUDE COUNTY
EMAIL	Primary email address
PHONE	Primary phone number to include area code
DATE OF PROGRAM ENTRY	Date of selection board MARADMIN for Marines and date of original contract for midshipman/cadets is signed
UNIT ADDRESS	NROTC/school/parent command mailing address for official correspondence
PROGRAM	Current status or program applying for as applicable
ACAD MAJOR/EDU LEVEL	Major in current studies or degree and or what was the highest level of education completed
CUMGPA	Cumulative grade point average (GPA) for completed college classes (high school GPA for 4 Year NROTC applicants unless some college credits have been taken)
SEM GPA	Last completed semester/quarter GPA
GRAD DATE	Date of completed or expected degree completion in YYMMDD format
PROJ COMM DATE	Projected commissioning date in YYMMDD format
COLLEGE	Name of school attended if degree completed or currently attending (for NROTC, may not be always be the same as unit school; MECEP applicants leave blank unless already accepted to a NROTC school)
PFT SCORE	Marine Corps Physical Fitness Test total points

MCRC REGULAR OFFICER (ON/E) APPLICATION AND PROGRAM INFORMATION SHEET

FLEX/PU	Flexed arm hang for females (seconds) and pull ups for men (total)
CRUNCHES	Total number
RUN	3 mile run time in minutes and seconds (18:00)
HT(INCH)/WT	Height in inches (71)/weight in pounds (180)
BF%	Body fat percentage if over height/weight standards per MCO
PFT DATE	Date of latest PFT in YYMMDD format
CFT SCORE	Marine Corps Combat Fitness Test score if taken
CFT DATE	Date CFT was taken in YYMMDD format
SAT (MATH/CR) TOTAL	Most recent Scholastic Aptitude Test scores (Math and Critical Reading total only), scores must be from same test (if taken)
COMPOSITE ACT	Most recent test composite score only (if taken)
AFQT	Armed Forces Qualification Test portion of the Armed Services Vocational Aptitude Battery test Score
ASTB	Aviation Selection Test Battery scores (if taken)
PROJ/COMP OCS	Projected or completed date of Officer Candidates School if applicable
EXTRACURRICULAR ACTIVITIES/BILLETS HELD (If applicable)	
RELATIVES WHO SERVED OR ARE SERVING IN THE ARMED FORCES (If applicable)	
QUESTIONS 1 to 17	All "YES" answers must have a detailed handwritten statement that answers who, what, when, where, why, and how (Marines: "located in SRB or previously waived upon enlistment" is not an acceptable answer as additional review is required)
MEMBER'S SIGNATURE	Applicant or participant signature certifying the information
COMMISSIONED OFFICER'S SIGNATURE	Authorized officer certifying that form is complete and all requirements were fulfilled.
PRIVACY ACT STATEMENT	Applicant or participant signature and dated

WHEN COMPLETED (SIGNATURES, AND AMPLIFYING INFORMATION), PRINT PAGES 1-2 AND SUBMIT (AS APPROPRIATE); DO NOT SUBMIT INSTRUCTIONS

Officer Interview

MARINE RECRUITER

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Physician Approval
Placement Change Request
Tattoo Screening Form
Tattoo Statement of Understanding
Wait List Request

Below is a blank Officer Interview form.

INTERVIEW INSTRUCTIONS

1. Please provide an honest, objective, and above all, accurate assessment of the candidate. As the interviewer, you are the eyes and ears of the selection board and thus your assessment is the most important feature of the application process.
2. Some key points:
 1. The NROTC program is looking for an accurate assessment of an applicant's suitability for the NROTC program. This is neither an active duty evaluation nor fitness report. The applicant will not see this form so honesty and objectivity is tremendously important.
 2. The goal is not to "fill white space" in this form or get all of your interviewed candidates accepted to the program, but rather, allow the scholarship board the opportunity to differentiate the candidates sufficiently so that the best are selected. It's absolutely acceptable NOT to mark all 5.0's.
 3. Ensure that there is no "mismatch" in your assessment such that it causes doubt either in your review or in the candidate's suitability. An example would be to give a lackluster or "average" appraisal but with a "Well Above Average" overall grade or an overall assessment of "Average" with words such as "My very strongest possible endorsement!" If there is the potential that the board will see a possible mismatch in something you are saying, explain in your remarks section.
3. Answer each section completely but only to the extent necessary to answer the question.
4. Only provide information in the remarks section pertinent to the question. Don't use the remarks section to discuss other aspects of the interview.
5. Do NOT cut and paste from other appraisals. Similarities from previous interviews are readily apparent and may negatively impact the candidate.
6. Track your appraisal scores and average over time. When providing an appraisal, how this candidate compares to other applicants you have interviewed is a clear indication of the value you place in the suitability.

QUESTIONS AND CONSIDERATIONS

1.b. Personal background

- Military dependent?
 - Active Duty, Reserves, National Guard
 - Current, discharged or retired
 - Recalled, deployed
- Parents divorced?
 - When?
- Disabled family member?
- Tragic occurrence?
 - Family/friend death, injury, illness, suicide?
- Personal illness?
- Change school during high school?
- Financial hardship?
 - Works to help support family?

1.c. Other

- Low performing school district?
- Home-schooled?
 - Usually fewer activities than traditional student
- Noticeable change in grades?
 - Explain anomalies
- JROTC?
 - Usually precludes sports or other activities

2.a. Applicant Assessment

Program Motivation:

- Would you accept this scholarship if it were offered to you? If so, would you do so with the full intention of completing the Program in four years, and receiving your Commission as an Ensign, USN?
- Are there any other scholarships or opportunities that you would prefer to accept more than NROTC?
- Why do you want to become a commissioned Naval Officer?
- What steps did you take to apply?
- If you are not offered this scholarship, what is next?
- Are you doing this for yourself?
- Based on OI assessment of application completeness/Section 1
 - Why did you fail to thoroughly complete the application, and (as appropriate), is this indicative of the thoroughness you usually put into your academic efforts?

Service over Self:

- How did you feel about the volunteering and community service you report doing?
- Was it something done only to meet a requirement?
- Do you feel that citizens in a democracy have an obligation to serve their country?
- What are the Navy's warlike communities that you might be asked to serve in as an application to this Program, and are you open-minded about serving where assigned?

Physical Fitness:

- What kind of recreational activities do you like to take part in?
- Is being physically active an integral part of your life?
- Explain your understanding of Navy's Physical Fitness Standards, and how you have prepared to meet them.

Appearance/Bearing:

- Were you nervous about this interview?
- Did you consider how to make your best impression on me?
- How do you feel you have performed during this interview?
- How much heads up did they have?
- Were you told how to dress?
 - Are they dressed in the only clothes they own/can afford
- Not every applicant already has "military bearing"
 - If you don't like their posture or respectfulness - let them know and give them a chance to correct during the interview
 - Is this a bad day, or indicative of who this applicant really is.

Communication:

- Do you associate with adults regularly?
- Are you comfortable speaking in front of your peers?
- Give me an example of when you were able to persuade someone to change their mind.

NROTC Applicant Interview Form

Applicants Name: _____

Date: _____

Name of Interviewer: First: _____ Last: _____ MI: _____

Approximate number of NROTC Interviews conducted: This cycle: Total:

Phone number of Interviewer: _____

Designator: _____ Rate/Rank: _____ Unit: _____

1. Application: Review the application and comment on any discrepancies or areas that may be relevant to the Scholarship Selection Board. Ask the applicant if there is anything on his/her application that he/she wants to clarify, explain or comment on .
 - a. Physical Fitness: Provide physical activities the applicant is engaged in that are not included on the application form, such as strenuous work or home activities or non-organized recreational activities, with an estimate of times and hours per week to compare to organized activities. Provide a specific comment on candidate's physical appearance, especially if the candidate appears close to or out of BCA regulations.

This image shows a full page of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

- b. **Personal Background:** Include any circumstances that the NROTC Selection Board should be aware of that influences school performance or participation in extra-curricular activities (e.g., having long commute to and from school; needing to work to support self and/or family; working on family farm/in family business; needing to care for family member in poor health). If none, enter N/A.

c. Other: Comment on any other relevant topics of interest to the NROTC Selection Board, particularly anything that makes this candidate's situation/application different or stand out from other applicants. If none, enter N/A.

2. Application Assessment: Provide an objective and accurate assessment by checking the appropriate box in the column to that best fits the applicant's behavioral standards of each of the 5 attributes.

a.

INTERVIEW PERFORMANCE	1.0 Well below average Must be addressed in Remarks section below	2.0 Below Average	3.0 Average	4.0 Above Average	5.0 Well Above Average Must be addressed in Remarks section below
NROTC Program Motivation	NROTC last choice -Other Academies and ROTC's first -clear indication that only applying to cover all the bases	Navy isn't first choice -Not the last, but not the first	Any program will do -Ambivalent -Could not ascertain -Will go to the service that accepts	Any program will do but Navy is first choice -NROTC or USNA -any way to get in the Navy is fine	Applied to all programs but definitely wants Navy and NROTC is first choice
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service over self	Personal Interest Only -All about what the Navy can do for me -Navy is a stepping stone -Zero mention of serving country at all	Primarily in it for self -Mostly about what the Navy can do for me -Navy probably as a stepping stone -Mentions service but not sure they understand	Unknown -Equally balanced between personal desires and service to country -Unsure about future aspirations in Navy	Implied understanding -Gets the concept -Not explicit but wants to serve -Embraces service over self -Definite interest in making Navy a career	Explicit in service over self -Just wants to serve -May have desire but overall, amenable to other communities -Fully career invested
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Physical Fitness	Overweight -Well out of standards -In poor physical shape -Does not exercise -Ability to gain and maintain fitness is doubtful -Will probably always struggle with fitness	Slightly overweight -Appears out of shape but could get there with effort -Mentions only light physical activity -May have difficulty maintaining standards	Average Fitness -Not overweight but not athletic -Neither fit nor out of shape -No muscle tone -No difficulty maintaining standards -Can get fit with effort	Fit -Appears Athletic -Routinely exercises -Some muscle tone -Maybe stocky but athletic	Exceptionally Fit -Top athletic condition -Superb muscle tone -Embraces a culture of fitness -Muscular, fit and trim
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appearance/Bearing	Poor -Not dressed for Interview -Slouched/distracted -Poor bearing overall during interview -Total lack of any impressive qualities in appearance or bearing	Unimpressive -May display a few positive attributes but overall, lackluster	Neither impressive or unimpressive -nothing stood out in appearance or bearing	Outstanding -Mature -Exhibited mostly impressive qualities with only minor distractive traits such as in mannerisms, or appearance -Overall, a great applicant	Superb -Very mature -Dressed to impress -Sat up straight and was attentive during meeting -Conveyed great respect -Meets Navy standards of appearance already
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communications	Difficult -Incoherent -Rambling -Ineffective -Flippant in conversation -Disrespectful	Slightly difficult -Guarded in answers -Answered questions but with difficulty -Excessively casual -Little eye contact -Uncomfortable	Okay -Communicated effectively but with some difficulty -Neither professional or unprofessional -Nervous -only periodically	- Only slightly nervous and grew comfortable with time -Broke eye contact only occasionally -Mostly professional	Exceptional -Thoughtful and clean in responses -Articulated answers with ease -Maintained eye contact throughout -Conveys professionalism and confidence
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Parental Approval

MARINE RECRUITER

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Wait List Request

Below is a blank Parental Physical Testing Approval form.

**Marine Option-Scholarship Application Parental Physical
Testing Approval Form**

I understand _____ is applying for the Marine-option 4-Year NROTC Scholarship. I further understand that in order to qualify for consideration for a Marine-Option NROTC Scholarship, the applicant is required to take the Marine Corps Physical Fitness Test (PFT) consisting of:

Male: Three mile run; (Timed)
Sit-ups (Timed)
Pull-ups

Female: Three (3) mile run (Timed)
Sit-ups (Timed)
Flexed-armed hang; (Timed)

To the best of my knowledge, I certify _____ is in good health and has my permission to take the above listed events of the Marine Corps PFT.

(Parent's Signature)

(Date)

(Full name of Applicant)

PFT/Photo Form

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Below is a blank PFT/Photo Form.

Name of Applicant _____ SSN _____

PHOTO

PHYSICAL FITNESS TEST CONDUCTED ON _____

	Number	Score
-Pull Ups/Flex Arm Hang:	_____	_____
-Sit Ups	_____	_____
-3 Mile Run	_____	_____
Total Score:	_____	_____
Height: _____	Weight: _____	-Corrective Lenses: Y or N

RS _____ DISTRICT _____

Physician Approval

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Below is a blank Physician's Approval form.

**Marine Option-Scholarship Application Physical Physician
Testing Approval Form**

I understand _____ is applying for the Marine-option 4-Year NROTC Scholarship. I further understand that in order to qualify for consideration for a Marine-Option NROTC Scholarship, the applicant is required to take the Marine Corps Physical Fitness Test (PFT) consisting of:

Male: Three mile run; (Timed)
Sit-ups (Timed)
Pull-ups

Female: Three (3) mile run (Timed)
Sit-ups (Timed)
Flexed-armed hang; (Timed)

I certify _____ is in good health and physically able to perform the above listed events.

(Physician's Signature)

(Date)

(Full name of Applicant)

Placement and Change Request

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Below is a blank Placement Change Request form.

PLACEMENT CHANGE REQUEST FOR
NAVAL RESERVE OFFICERS TRAINING CORPS SCHOLARSHIP NOMINEE

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations) and Executive Order 9397.

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, a Naval Reserve Officers Training Corps (NROTC) Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112 accessible at, <http://www.privacy.navy.mil> and the routine uses set forth here.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your placement change request for the NROTC program.

Please fill in all applicable information:

1. NROTC Scholarship Nominee Name: _____

2. Social Security Number (last four digits only): XXX - XX - _____

3. Mailing Address:

CITY: _____, ST: _____, ZIP: _____

4. Contact Numbers:

Home: (_____) _____

Cell: (_____) _____

Other: (_____) _____

5. Email Address: _____@_____. _____

6. I would like to request a change of school assignment from my current assigned unit:

_____ to _____

7. If the unit you are requesting to be transferred to is full at the time of your request, you will automatically be placed on the waiting list for that unit. A wait list request for that unit is not necessary.

SIGNATURE OF APPLICANT

DATE

Tattoo Screening Form

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Below is a blank Tattoo Screening Form.

MCRC OFFICER TATTOO SCREENING FORM

NAME _____ L4 SSN _____ DATE _____

Part I. Purpose. The purpose of this form is to ensure that you tell us the full extent of your tattoos, brands and/or body ornamentation. Refusal to complete the form will result in termination of your officer commissioning processing.

1. Does the candidate currently have, or ever had any tattoos, brands, body markings, or body ornamentation, or has the candidate ever had a tattoo, brand or body ornamentation removed, concealed, covered or altered? (Initials in appropriate block)

Y _____ N _____

If answer to Question 1 is NO; the candidate will move to Part II Certification Block of this Screening Form. Questions 2 through 9 are not required.

2. Does candidate have any tattoos, brands, markings or ornamentations of any type?

Y _____ N _____

3. Are any of the tattoos, brands or markings:

- on head or neck (above collarbone in front, above seventh [C7] cervical [last] vertebrae in back or otherwise visible in open collar short sleeve khaki shirt with no undershirt) or inside the mouth?
- on hands, fingers, or wrists ?

Y _____ N _____

4. Are any tattoos, markings or ornamentations exposed while wearing the standard PT uniform:

- Larger than wearers hand with fingers extended and joined?
- Band Tattoos, (max width 2" or less)?
- Excessive Tattoos (combined coverage more than 1/4 of the body part?
- Sleeve Tattoos (large tattoos or collection of smaller tattoos that covers or almost covers a person's arm[s] or leg[s])?

Y _____ N _____

5. Do any of the tattoos, markings etc., depict nudity, are they racist, eccentric, offensive in nature, or express an association with conduct or substances prohibited by the Marine Corps Drug policy, the UCMJ, to include tattoos associated with illegal drugs, drug usage or paraphernalia?

Y _____ N _____

6. Do any of the tattoos, brands or body ornamentation represents a gang membership or extremist group, advocate racial, ethnic, or religious discrimination, obscene, prejudicial to good order and discipline/morale or of a nature to discredit to the Marine Corps?

Y _____ N _____

Explain: _____

7. Are any of the tattoos a result of a specific activity? (i.e. activity for membership initiation, or as the result of any violation of law(s))?

Y _____ N _____

8. Are there any body markings, ornamentation or mutilation (i.e. Tongue Splitting, etc), Ornamental Body Piercing(s), Holes in Ear Lobes (large enough for light to pass through opening), or Ornamental Implantations, (silicon implants on face, horns on the forehead, etc).

Y _____ N _____

9. Have any tattoos, brands, markings or body ornamentation been removed, concealed, covered or altered?

Y _____ N _____

MCRC FC 008-10
ENCLOSURE (4)

NAME	L4 SSN	DATE
------	--------	------

Part II: Certification. I have completely disclosed the full extent of my tattoos, brands or body ornamentation to include those removed or altered.

Note: IF CANDIDATE RESPONDED "YES" TO QUESTIONS 1, or QUESTION 2, MUST BE INTERVIEWED BY COMMISSIONED OFFICER TO DETERMINE ELIGIBILITY AND FOR REVIEW BY REGIONAL COMMANDING GENERAL. IF CANDIDATE RESPONDED "YES" TO QUESTIONS 3 THROUGH 8, THE CANDIDATE IS INELIGIBLE FOR COMMISSIONING. DIGITAL PHOTOS ARE REQUIRED FOR ALL REVIEWS. Photos not required of female candidates with torso tattoos or male candidates with lower torso (below waist) tattoos. Candidates may hand draw pictures of torso & lower torso tattoos indicating size and location. Cross-check drawings with DD Form 2808 Medical Examination, Block 37 documents for consistency. Under no circumstances will a female candidate be photographed in less clothing than the standard PT uniform of shorts & shirt (with sleeves rolled to shoulder seam)/tank top (with spaghetti straps) and PT shorts or any male candidate be photographed in less clothing than standard PT uniform (shorts).

Commissioned Officer's Reviewing Comments:

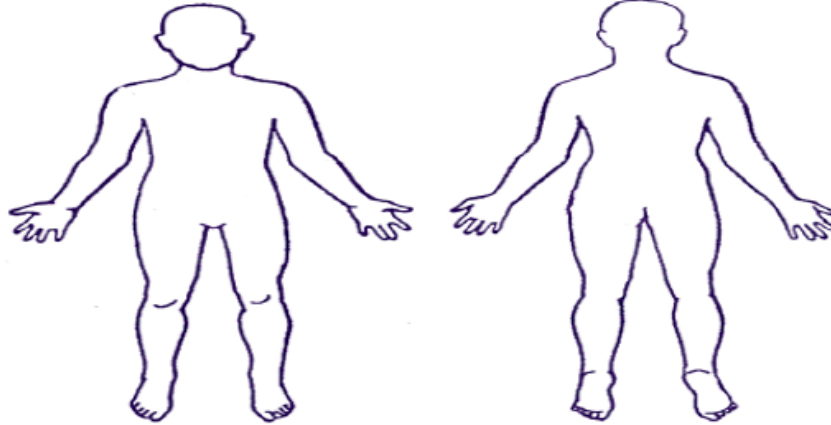
ALL QUESTIONABLE BODY MARKINGS ON REGARDING CONTENT, SIZE, NUMBER OR LOCATION WILL BE
FORWARDED TO THE APPROPRIATE DECISIONING AUTHORITY FOR APPROVAL/REVIEW

*Note: Part III. Recertification. Officer Program Candidates. I certify the information previously given on Tattoo Screening Form remains the same. If any change is indicated an addendum Tattoo Screening Form will be completed forwarded to the Commanding Officer prior to shipment to officer candidate training.

1. Changes to this Tattoo Screening Form Y_____ N _____

_____ (Signature of Candidate)	_____ (Last 4 SSN)	_____ (Date)
_____ (Name of Certifying Officer)	_____ (Signature)	_____ (Date)

Part IV. Documentation. The following depicts the location and description of the candidate's Body Markings. Place number on body location and describe in blocks below indicating content and size in inches:



FRONT VIEW

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

BACK VIEW

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Part V. Certification. I certify above body marking information is accurate.

(Name of Candidate) (Signature of Candidate) (Date)

I certify body marking documentation is in accordance with MARADMIN 029/10.

(Name of Commissioned Officer) (Signature of Commissioned Officer) (Date)

Tattoo Statement of Understanding

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Wait List Request

Below is a blank Tattoo Statement of Understanding form.

STATEMENT OF UNDERSTANDING

MARINE CORPS OFFICER PROGRAM POLICY CONCERNING TATTOOS, BRANDING, AND ORNAMENTATION

1. Purpose. The purpose of this Statement of Understanding (SOU) is to ensure you understand the Marine Corps policy concerning tattoos, branding, and ornamentation contained in the Military Personnel Procurement Manual, Officer Procurement (MCO P1100.73) and the Marine Corps Uniform Regulations (MCO P1020.34).
2. Policy. All tattoos require administrative review and submission by digital photographs (unless located in a private area, where a drawing will suffice) to Marine Corps Recruiting Command. Commanding General, Marine Corps Recruiting Command (CG, MCRC) has the final approval authority prior to contracting. Marine Corps policies **strictly PROHIBIT** any tattoos, brandings, mutilations, or ornamentations on the head or neck area. Also, sleeve tattoos on a person's arm or leg are **PROHIBITED**. Any tattoos, brandings, mutilations, or ornamentation on other parts of the body, that are prejudicial to good order and discipline, gang or extremist group related, or bring discredit to the Marine Corps are also **PROHIBITED**. The following descriptions and definitions define some, but not all tattoo that will disqualify an applicant for commissioning:
 - a. Prejudicial to Good Order and Discipline. Tattoos, brands, or ornamentation that are sexist (express nudity), excessive (sleeve tattoos), racist, eccentric, offensive in nature, or express an association with conduct or substances prohibited by the Marine Corps drug policy.
 - b. Gang or Extremist Group. Any tattoos, brands, or ornamentation that feature vulgar or anti-American content, discredits the Marine Corps, or associates with an extremist group, gang membership or gang activity.
 - c. Prohibited or Questionable Size. Any tattoo, which is larger than the wearer's hand, with fingers extended and joined and thumb along the index finger, or exceeds one-quarter (1/4) of the respective body part(s).
 - d. Prohibited or Questionable Location. Head and neck tattoos are prohibited without exception. Head and neck are defined as: any portion above the collarbone in the front area, including the "V" of the short sleeved khaki shirt and above the seventh cervical vertebrae (last vertebrae) area in the back, or otherwise visible due to the open collar of the short sleeve khaki shirt, without skivvies' shirt. Questionable locations include, but are not limited to mouth, permanent eyeliner or eyebrows, hands, wrists, feet, and the inside of the mouth.
 - e. Ornamentation. Defined as any body piercing and mutilations: tongue splitting, ornamental body piercing(s), holes in ear lobes (large enough for light to pass through), or ornamental implantations (such as silicon implants on face, horns on the forehead, etc). Note: holes in ear lobes must be healed and closed prior to contracting and shipping to training.
 - f. Excessive Number. More than four (4) visible and non-visible body markings (tattoos, brands, piercings, etc.) will be considered excessive. For this purpose, a small cluster of tattoos that collectively can be covered by the hand will be considered one (1) tattoo.
3. Certification. I certify that I completely understand the Marine Corps Policy on the tattoos, brands, and ornamentations. **I understand that I will be screened for tattoos, brands, and body ornamentations, and must complete the Marine Corps Tattoo Screening Form and that it is strongly recommended that I get no further**

tattoos, brands, or body ornamentations. I further understand I will be screened prior to shipping and at other times during the officer program for any tattoos, brands, and body ornamentations received while in the application, selection, and shipping process for an Officer Program. Tattoos, brands, or ornamentations received while in the application process or after selection could be disqualifying or prohibit assignment to highly visible or high profile assignments as a commissioned officer. Disqualifying or prohibited tattoos may adversely affect my incentive program or promotion opportunities as a Marine.

(Applicant's Printed Name)

(Applicant's Signature)

(Date)

4. Officer Verification. I certify that I have completely explained the Marine Corps policy on tattoos, brands, and body ornamentation.

(Officer's Printed Name)

(Officer's Signature)

(Date)

5. Officer Re-Verification. I certify I have re-verified and recorded any changes to the Tattoo Screening Form at the time of **shipping** to Officer Candidate School training.

(Officer's Printed Name)

(Officer's Signature)

(Date)

Wait List Request

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Below is a blank Wait List Request form.

**PLACEMENT WAIT LIST REQUEST FOR
NAVAL RESERVE OFFICERS TRAINING CORPS SCHOLARSHIP NOMINEE**

Privacy Act Statement

Authority: The authority to request this information is contained in: 5 USC § 301 (Authorizing Forms and Regulations) and Executive Order 9397.

Principal Purpose(s): The information you provide will be used to determine whether you qualify, and should be nominated for, an Naval Reserve Officers Training Corps (NROTC) Scholarship. If you are nominated, the information will be used to enroll you into NROTC and will be used by the Navy in its management of the NROTC program.

Routine Use(s): Information you provide in this application is protected by the Privacy Act and will not be released outside the Department of Defense without your permission unless it comes within an exception to the Act or one of the routine uses in 32 CFR § 701.112 accessible at, <http://www.privacy.navy.mil> and the routine uses set forth here. If you are nominated for an NROTC Scholarship, the information will be released to the five schools you indicated on your application.

Disclosure: Providing the requested information is voluntary. However, failure to do so may result in our inability to process your placement wait list request for the NROTC program.

Please fill in all applicable information:

1. NROTC Scholarship Nominee Name: _____

2. Social Security Number (last four digits only): XXX - XX - _____

3. Mailing Address:

CITY: _____ ST: _____ ZIP: _____

4. Contact Numbers:

Home: (_____) _____

Cell: (_____) _____

Other: (_____) _____

5. Email Address: _____@_____

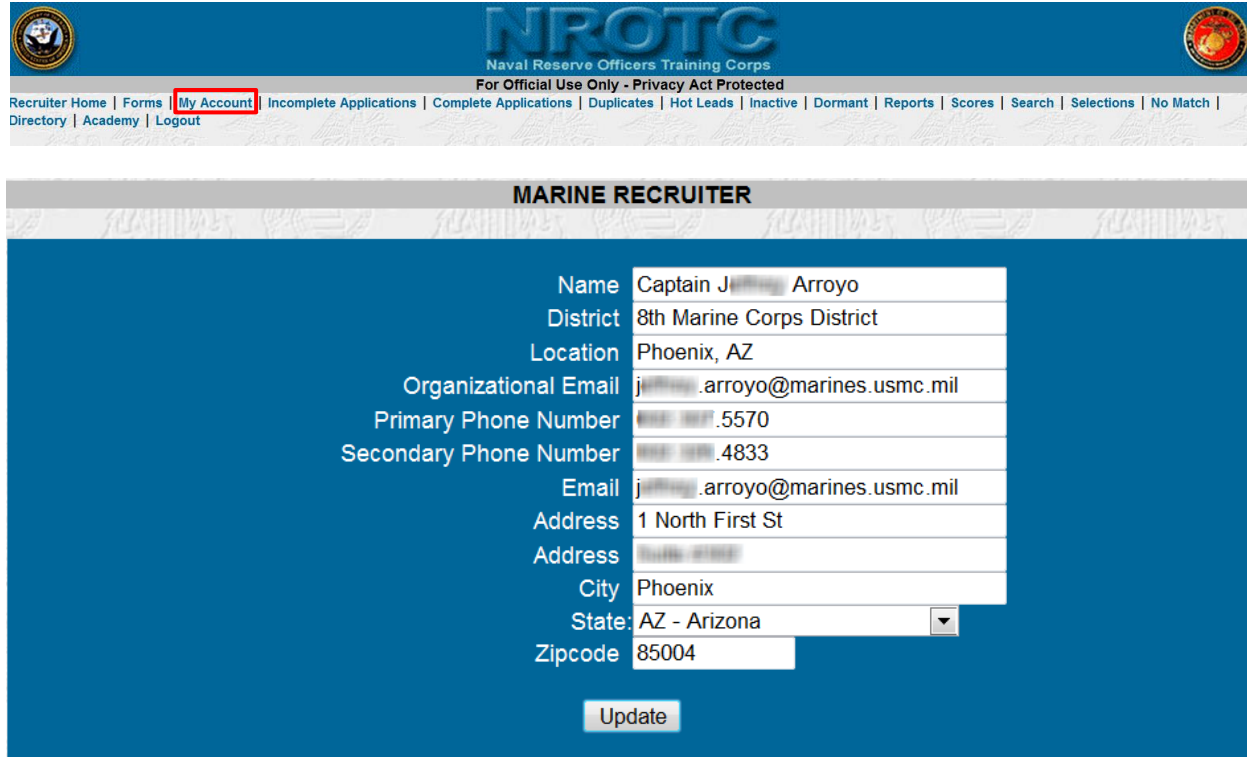
6. My current assigned unit is: _____

7. I would like to be placed on the NROTC Unit Wait List for the following colleges and universities:

SIGNATURE OF APPLICANT

DATE

My Account



The screenshot shows the 'My Account' page for a Marine Recruiter. The page has a blue header with the NROTC logo and navigation links. The main content area is a blue box containing a form with various fields for recruiter information. The fields are labeled on the left and the values are entered in the boxes on the right. An 'Update' button is at the bottom of the form.

Name	Captain J. Arroyo
District	8th Marine Corps District
Location	Phoenix, AZ
Organizational Email	j.arroyo@marines.usmc.mil
Primary Phone Number	.5570
Secondary Phone Number	.4833
Email	j.arroyo@marines.usmc.mil
Address	1 North First St
Address	
City	Phoenix
State	AZ - Arizona
Zipcode	85004



Update

My Account takes you to your Recruiter information.

Type in the changes and select Update.

This information should be specifically recruiter related.

Incomplete Online Applications

NROTC
Naval Reserve Officers Training Corps
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[Recruiter Home](#) |
 [Forms](#) |
 [My Account](#) |
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 [Complete Applications](#) |
 [Duplicates](#) |
 [Hot Leads](#) |
 [Inactive](#) |
 [Dormant](#) |
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MARINE RECRUITER

Application Year: 2014

Displaying 49 Records

Select an Applicant

	Trans	Test Scores	Page 9	Teach Eval	Officer Intv	Drug/Debar Statement	SOU	SBB Pgs	Photo	Parent Appr	Phys Appr	Birth Cert	Proof Citizen	Tattoo Screen	Tattoo SOU	MCRS OI
Anderson, Dylan M								N/A		N/A			N/A			
Anderson, Aaron C								N/A					N/A			
Becker, A W		X						N/A		N/A			N/A			
Bell, X L								N/A		N/A			N/A			
Bennett, J								N/A		N/A			N/A			
Carpenter, B								N/A		N/A			N/A			
Chapman, D								N/A		N/A			N/A			
Christensen, A								N/A					N/A			

Applications that have been started but have NOT been submitted appear here.

This allows time for the applicant to gather information and work on the essay questions before submitting.



Complete Online Applications

The screenshot shows the NROTC Marine Recruiter interface. At the top, the NROTC logo and "Naval Reserve Officers Training Corps" are displayed. Below this is a navigation bar with links: Recruiter Home, Forms, My Account, Incomplete Applications, Complete Applications (highlighted with a red box), Duplicates, Hot Leads, Inactive, Dormant, Reports, Scores, Search, Selections, and No Match. A "For Official Use Only - Privacy Act Protected" notice is also present. The main heading is "MARINE RECRUITER". Below this, the "Application Year" is set to "2014" with a dropdown arrow. A table lists applicants with their names and submission dates. The second row, "B... , W... C...", is highlighted with a red box and a red arrow pointing to it.

Name	Date Submitted to District
A... , D... J...	11/05/13
B... , W... C...	11/05/13
C... , A... S...	11/05/13
M... , L... G...	11/05/13
O... , C... A...	09/28/13
P... , E... V...	11/05/13
S... , E... J...	11/05/13
V... , O...	11/05/13
W... , C... R...	11/05/13

An application is considered completed when it is submitted to the District.

To change or view the applicant's information, select the name from the list.



NROTC

Naval Reserve Officers Training Corps

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MARINE RECRUITER

Contact Information for:

Crooks, C [REDACTED] A

Home Address	5846 W [REDACTED] Drive Baton Rouge, LA 70817
Home Phone Number	972 [REDACTED]
Cell Phone Number	225 [REDACTED]
Email:	c[REDACTED]@crooksfamily.net

This is the screen you see after selecting an applicant from the Completed Online List.




NROTC

Naval Reserve Officers Training Corps

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MARINE RECRUITER - CHANGE APPLICANTS INFORMATION

Butler, D 

Permanent Address

Street:

City: County:

State:

Zip Code:

Phone Number: (ie. 999-999-9999)

Remarks (If permanent address or phone number are outside the United States, please explain below)

Mailing Address - (If different than permanent address)

Street:

City:

State:

Zip Code:

Return to Previous Page

Update Applicant Information

Select the Change Applicant Information from the top menu for the interactive screen.

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NROTC					
Naval Reserve Officers Training Corps					
For Official Use Only - Privacy Act Protected					
Recruiter Home	Forms	My Account	View Application	Change Applicant Information	Inactive Dormant Reports Scores Search Selections No Match Directory Academy Logout
For Official Use Only - Privacy Act Protected					
Daniel D. Butler					

Applying for NROTC Marine Corps Option					
Submitted: 09/30/2013					
Personal Profile					
DOB: 06/24/1996 AGE: 17		Height: 5 Ft. 11 In.		Weight: 155 Pounds Gender: Male	
U.S. Citizen: Yes /Birth		State of Legal Residence: LA			
Other Citizenship:					
Birthplace: Glendale,AZ					
Other Language Proficiency: No					
Race: White					
Ethnic Background:					
Phone: 520-XXXX-XXXX Cell Phone: 520-XXXX-XXXX		Email Address: dbutler@nrotc.org@gmail.com			
Permanent Address: 5517 A Street Fort Polk, LA 71459 County		Mailing Address: Same as Permanent Address			
How did you hear about the NROTC Program?		NAVY.COM website			
Have you ever been arrested, convicted, or fined for any violation of law?		No			
Have you previously attended or are you now attending the Air Force, the Naval or Military Academy Preparatory School or the Navy BOOST School?		No			
Have you ever served tours of extended Active Duty drawing full pay, from which you were discharged or separated to civilian status?		No			
Are you now on Active Duty in the U.S. Armed Forces drawing full pay?		No			
Are you currently a member of a U.S. reserve or National Guard Organization?		No			
Are you currently in the Delayed Entry Program (DEP)?		No			
Are you currently in the College Program?		No			
Have you ever been placed on suspension, probation or expelled from college, civilian preparatory school or any other academic institution?		Yes - Date: 08/13 <small>(Please specify date and location)</small>			
Have you ever been rejected for any branch of military service or ROTC?		No			
Have you ever been a Cadet/Midshipman at any of the U.S. Service academies or ROTC Programs?		No			
Are you currently an applicant or do you intend to apply for a service academy or ROTC Program?		Yes - AROTC / NROTC / AFROTC /			
School History Data					
Applicant Home Schooled: No					
Vilseck High School Vilseck, AE Entry Date: 08/10 End Date: 06/12					
Anacoco High School Anacoco, LA Entry Date: 08/12 End Date: 11/12		Louisiana Connections Academy Baton Rouge, LA Entry Date: 01/13 End Date: 05/13			
Pickering High School Leesville, LA Entry Date: 08/13 Grad Date: 05/14					
Class Size: 75 Class Rank: 19 (25%)					
Parent Profile					
Father		Occupation: Military Intelligence			
E. Butler Address Same as Applicant					
Military Service - Is now or has been a member of the:		Currently on Regular Status Rank: LTC			
Army		Graduate of AROTC in 97			
Mother		Occupation: Unemployed			
F. Butler Address Same as Applicant					
Military Service - None					
Parents College - Received Degree					
Father level of education - Graduate or Professional Degree					
Mother level of education - Bachelors Degree					

Activities Profile																				
Activity	Jr. Varsity and other teams such as American Legion, Babe Ruth, Etc. (Not Intramurals)				Varsity School Teams				Varsity Letters Earned				Team Captain or Co-Captain				All State / District / City or Country (1st team Only) (Explain below)			
	9	10	11	12	9	10	11	12	9	10	11	12	9	10	11	12	9	10	11	12
Team Coach, Manager or Trainer																				
Baseball/Softball						X				X										
Basketball																				
Crew/Rowing																				
Cross Country							X				X				X					
Football/Rugby	X	X																		
Golf																				
Gymnastics/Competitive Dance/Cheerleading																				
Hockey (Field or Ice)																				
Judo, Karate or other Martial Arts																				
LaCrosse																				
Rifle/Pistol																				
Skiing																				
Soccer	X																			
Swimming/Diving																				
Tennis																				
Track (Indoor/outdoor)																				
Volleyball																				
Water Polo																				
Weightlifting/Powerlifting																				
Wrestling																				
Other																				
Comments: Leesville Leader Newspaper, noted for Cross Country. Letters in both Baseball and Cross Country																				
Non-Athletic Activities																				
Boy Scouts of America	<input type="radio"/> Member								<input type="radio"/> Eagle				<input type="radio"/> Sr. Patrol Leader							
Girl Scouts of America	<input type="radio"/> Member								<input type="radio"/> Gold Award Recipient				<input type="radio"/> Troop Officer							
Camp Fire Girls	<input type="radio"/> Horizon Club Member								<input type="radio"/> Camp Counselor				<input type="radio"/> Rep. Regional Meetings							
Rainbow	<input type="radio"/> Member								<input type="radio"/> Officer				<input type="radio"/> Grand/Supreme Leader							
Explorer Scouts	<input type="radio"/> Member								<input type="radio"/> Troop Officer				<input type="radio"/> Silver Award							
Remarks:																				
School Officers																				
Grade	Student Body/Council/Government				Class				School Club											
	9	10	11	12	9	10	11	12	9	10	11	12								
President/Chairperson																				
Vice President																				
Secretary/Treasurer																				
Representative/Committee Chairperson																				
Remarks:																				
School Publication																				
Grade	9				10				11				12							
Editor In Chief																				
Business Circulation or Advertising Manager																				
Feature, Sports, News, or Photo Editor																				
Writer-Reporter or other Staff Member																				
Remarks:																				

School Organizations												
Boy's/Girl's Nation	<input type="radio"/> President				<input type="radio"/> Vice President				<input type="radio"/> Delegate			
Boy's/Girl's State	<input type="radio"/> Governor				<input type="radio"/> Lt Governor				<input type="radio"/> Delegate			
National Honor Society	<input type="radio"/> President				<input type="radio"/> Vice President				<input type="radio"/> Member			
Beta Club	<input type="radio"/> President				<input type="radio"/> Vice President				<input type="radio"/> Member			
Remarks:												
Awards & Honors												
Local Academic Awards - 3 or more				Local Citizenship Awards - 0				State or National Awards - 0				
Remarks: Recognized All 4 years for Honor Roll												
Music Participation												
Grade	Orchestra				Chorus				Band			
	9	10	11	12	9	10	11	12	9	10	11	12
Director, Leader or Drum Major												
Member									X			
Remarks:												
Volunteer Work												
Grade	9			10			11			12		
Hospital/Candy Striper												
with Handicapped/Elderly												
Tutor/Coach Children							X			X		
Other	X			X								
Total Volunteer Hours	60			60			360			25		
Remarks: I have participated in JROTC community events.												
Other Activities (Including JROTC and Civil Air Patrol)												
Grade	9	10	11	12								
Participation in Competitive Dramatic or Humorous Readings												
Participation in contest one-act plays												
Participation as an actor/actress, stage manager or student director in a 3 act play before a public audience												
Drill Team/Color Guard												
CheerLeader/Pom Pom												
4H Club Judge												
4H Club Member				X								
		Pres	V P	Member								
Junior Achievement												
Grade	9	10	11	12								
DECA												
		Pres	V P	Member								
Church Group				X								
Grade	9	10	11	12								
Active Member of Sailing Association												
Sea Cadet Member												
JROTC/CAP Member (High School Only)	X	X										
JROTC/Sea Cadet/CAP Petty Officer/Officer/Non-Commissioned Officer												
Remarks:												
Other Accomplishments												
Have private pilot license	No	Certified Lifeguard		Yes								
Have radio operators license	No	Certified Water Safety Instructor		No								
Have open water scuba license	No	Paramedic		No								
Foreign Exchange Student	No	Volunteer Firefighter		No								
Certified Nursing Assistant (CNA)	No	Emergency Medical Technician (EMT)		No								
CPR Certified Instructor	No	Other (Explain in Remarks)		No								
Remarks: AED Certified CPR Certified First Aid Certified												
Test Scores												
(*) indicates scores electronically verified or verified by XO's												
Test Type	English / Critical Reading		Math	Date								
SAT	540		510	05/2013								
ACT	18		23	03/2013								

Work History				
Grade	9	10	11	12
9 or Less Hours Per Week				
10 - 19 Hours Per Week			X	X
20 - 29 Hours Per Week				
30 - 39 Hours Per Week				
40 or More Hours Per Week				

Work Responsibilities: Assigned Responsibility to open or close the business

College Preference and Current Studies

1st Choice	Arizona State University	Qualify for In-State Tuition: No
2nd choice	Old Dominion University	Qualify for In-State Tuition: No
3rd Choice	University of Kansas	Qualify for In-State Tuition: No
4th Choice	University of Colorado at Denver	Qualify for In-State Tuition: No
5th Choice	Georgetown University	Qualify for In-State Tuition: No

09/25/2013 - Applicant acknowledged that he/she should apply to all five college choices listed above. Failure to do so may jeopardize his/her ability to use an NROTC scholarship if selected.

Strength of Preference for 1st choice school:
Will go to any NROTC school if awarded scholarship

1st Choice Remarks: My family and friends reside in Phoenix, Arizona. My father is an Arizona State University AROTC graduate.

In-state Tuition Remarks

My family is in the military, so I never maintain residency.

Intended Tier/School Major

Tier: 3
Major: Kinesiology

Frederick C Branch Marine Leadership Scholarship

Interested in pursuing a Frederick C Branch Marine Leadership Scholarship: No

Names of courses in progress or planned for completion during the senior year.		
First Term	Second Term	Additional Term (If appropriate)
NSU English 1010	NSU English 1010	
NSU History 1020	NSU History 1020	
Pre Calculus	Pre Calculus	
Spanish 2	Spanish 2	
Physics	Physics	
Physical Education 3	Physical Education 3	
Teacher Assistant	Teacher Assistant	
Art 1	Art 1	

Essays

1. Discuss your reasons for wanting to become a Marine Officer.

The three main reasons on why I want to become a marine are strengthening my discipline, learning leadership roles and duties, and being able to serve my country. Discipline can help increase a wide variety of values such as focus, determination, and desire. Leadership shows a wide variety of traits and characteristics and will be useful in any situation at any time. Finally, being able to serve my country is honorable and a privilege. The marines will help strengthen my discipline through physical and mental training. Going over physical training and scenarios will prepare me to narrow my focus and strength for any mission I must complete. Discipline also shows that you are a responsible individual by maintaining your professionalism, which the Marines can provide for me. Numerous values are definitely important without question; however, discipline tops the list due to increasing the focus on each value. Leadership roles and duties will help me take charge of important or emergency situations. Being a leader means to take responsibility over the duties and tasks at hand, which also means being able to perform at a high level under pressure. Despite stressful events and dire scenarios, being a leader can be rewarding and will acquire recognition for your abilities and performance. Being able to serve my country means everything to me. People take our freedoms for granted and fail to recognize that heroes in the armed forces, police force, and other branches, help protect this prestigious nation from a variety of threats. Our country was founded upon the ideal to be able to think and speak freely without having to face punishment and judgment. The marines, army, and other armed forces, help support these constitutional rights. In conclusion, discipline, leadership, and duty, should be key components and values to every individual. Discipline contains the ability and support to intensify the strengths of each value, being overall beneficial to each trait. Leadership teaches the ability to take control and responsibility for any task, duty, or scenario at hand. Duty, or serving your country, teaches honor and respect for our phenomenal and selfless nation. Combined altogether, each trait listed creates a role model individual from the assistance of the marines.

2. How might your background and experiences enhance the U.S. Marine Corps?

Most U.S citizens have never been to over 20 countries, experienced different cultures from living overseas (such as Russia, Germany, and Australia), and have numerous family members that have served or serve in the Armed Forces. I have been to the following countries over the past 17 years of my life: United States of America, Mexico, Australia, Germany, Russia, Finland, Estonia, Latvia, Lithuania, Poland, Italy, Hungary, Czech Republic, Austria, England, Spain, Ireland, Slovenia, Croatia, Netherlands, France, Belgium, and Greece. Each country has very diverse culture, extensive history, and contributes their culture, language, trade, etc. to the rest of the world. While living in Russia and Germany I had experienced many festivals and activities such as the Winter Bazar (for both countries) and ?The white nights? in Russia, this is during the summer when the sun does not go down until 3 or 4 in the morning. Both Countries also have amazing foods such as Bleani and Borche (Russian pancakes and stew), and schnitzel and stews (German foods). I am very grateful for my experiences there. My family has served this country for numerous generations. Both of my

Not Notarized. Notarized: Requires the family, serving and contributing to the nation. As father has served the longest out of all of them, this father has served over twenty years in the U.S Navy, and is working as a Division 1st Senior Trainer for Joint Readiness Training Center at Fort Polk Louisiana. Throughout his career he has worked in the intelligence branch of the army.

Duplicate Applicants



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MARINE RECRUITER - DUPLICATE APPLICANTS

Application Year:

Note: To resolve duplicates, please contact the NROTC Webmaster at 860-462-1001 x1393 DSN:922

Displaying 0 Records (Duplicates)

There are no duplicate applications.

This page is for multiple applications that appear to be filled out by the same applicant.

Hot Leads

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Recruiter Home | Forms | My Account | Incomplete Applications | Complete Applications | Duplicates | **Hot Leads** | Inactive | Dormant | Reports | Scores | Search | Selections | No Match | Directory | Academy | Logout

MARINE RECRUITER

Application Year: 2014

Displaying 67 Records

Record 1:
Z. M. Anderson
113 Ln
Florence, AZ 85132
Phone: 1485
Cell: @gmail.com
Port: 01/01/01

Record 2:
D. M. A. Rd
3250 Tucson, AZ 85716
Phone: 0464
Cell: @gmail.com
Port: 01/01/01

Record 3:
A. C. Ave
1417 Gilbert, AZ 85296
Phone: 6316
Cell: @gmail.com
Port: 01/01/01

Record 4:
A. W. Becker
5982 Dr
Chandler, AZ 85226
Phone: 5649
Cell: 0184
Email: abecker@broncos.org
Port: 01/01/01

Record 5:
X. L. B. st
18486 surprise, AZ 85388
Phone: 9025
Cell: @gmail.com
Port: 01/01/01

Hot Leads is a list of all applications that have not submitted to District.

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1	FIRST NAME	MIDDLE NAME	LAST NAME	ADDRESS	CITY	STATE	ZIPCODE	PHONE NUMBER	CELL PHONE	EMAIL ADDRESS
2	E	N	Akeroyd	Drive	Covington	LA	70433	210	210	e@.gmail.com
3	Q	M	Bernos	PO BOX	Metairie	LA	70011	504	504	q@.gmail.com
4	A	M	Brown	47126 L Road	St. Amant	LA	70774	225		b@.gmail.com
5	D	D	Butler	5517 A Drive	Fort Polk	LA	71459	520	520	d@.gmail.com

Selecting the “Crock Pot” icon converts the Hot Leads list into a printable spreadsheet.

Inactive Applications

The screenshot shows the NROTC (Naval Reserve Officers Training Corps) Marine Recruiter interface. At the top, the NROTC logo is displayed with the text "Naval Reserve Officers Training Corps" and "For Official Use Only - Privacy Act Protected". Below this is a navigation bar with links: Recruiter Home, Forms, My Account, Incomplete Applications, Complete Applications, Duplicates, Hot Leads, Inactive (highlighted with a red box), Dormant, Reports, Scores, Search, Selections, No Match, Directory, Academy, and Logout.

The main section is titled "MARINE RECRUITER" and includes an "Application Year" dropdown menu set to "2014". Below this is a "Dump the 'Crock Pot' into Excel" button. The text "Displaying 1 to 1 of 1 Applicants" is shown.

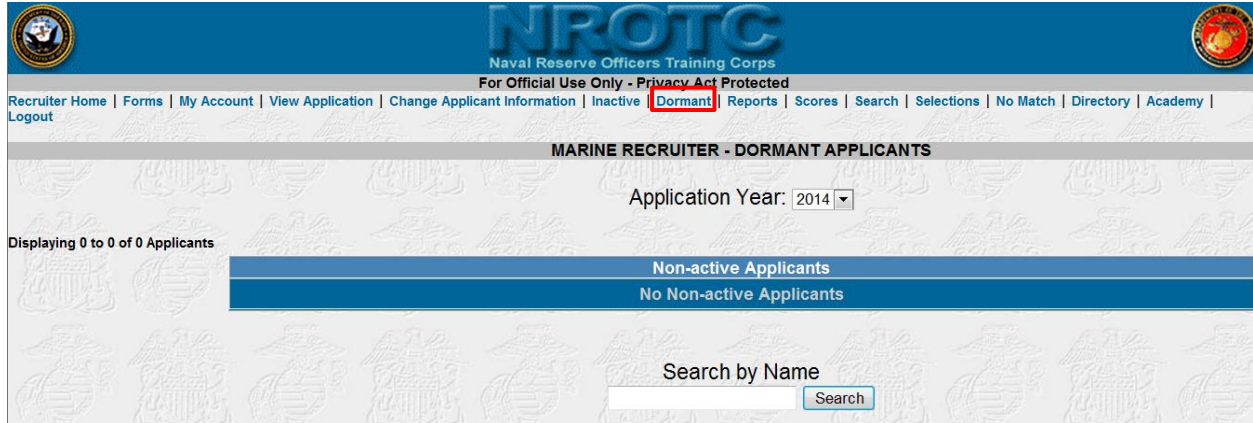
A table titled "Inactive Applicants" displays the following data:

SSN	Status	Date	Comments
Leonard, R. M.	Withdrawn	11/04/2013	

Below the table is a "Search by Name" input field and a "Search" button.

Applicants that officially withdraw from the process are given the Inactive Application Status.

Dormant Applications



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[Recruiter Home](#) | [Forms](#) | [My Account](#) | [View Application](#) | [Change Applicant Information](#) | [Inactive](#) | [Dormant](#) | [Reports](#) | [Scores](#) | [Search](#) | [Selections](#) | [No Match](#) | [Directory](#) | [Academy](#) | [Logout](#)

MARINE RECRUITER - DORMANT APPLICANTS

Application Year: 2014

Displaying 0 to 0 of 0 Applicants

Non-active Applicants
No Non-active Applicants

Search by Name

When an application hasn't been updated in over a month the application status goes to dormant. Once an entry is made the application goes back to an incomplete or completed status.

Reports

 **NROTC** 
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MARINE RECRUITER

Application Year: 2014 ▼

Select type of report

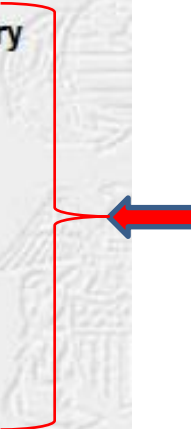
Applicants Interview Summary

Diversity Report

Email

Completed Online

Non-Selects



Select desired report from the menu.

Diversity Report

MARINE RECRUITER - DIVERSITY			
Race Codes			
A - American Indian/Native Alaskan B - Asian	C - Black/African American D - Native Hawaiian/Other Pacific Islander	E - White F - Decline to Respond	
Ethnic Codes			
1 - Hispanic 2 - American Indian 3 - Asian 4 - Puerto Rican 5 - Filipino 6 - Mexican	7 - Eskimo 8 - Aleut 9 - Cuban D - India Indian E - Melanesian G - Chinese	J - Japanese K - Korean L - Polynesian Q - Other Pacific Islands S - Latin American Hispanic V - Vietnamese W - Micronesian X - Other - Not in Options Y - None Z - Did Not respond	

Name	Race	Ethnic	Gender	Age
E <input type="radio"/> N Akeroyd	E		M	17
Q <input type="radio"/> M Bernos	E		M	19
Al <input type="radio"/> M Brown	E		F	18
D <input type="radio"/> D Butler	E		M	17
R <input type="radio"/> G Cantin	E	X	M	17
A <input type="radio"/> J Chenevert	E		M	17
J <input type="radio"/> A Cleary	E	Y	M	17

Each applicant picks a Race and Ethnic Code to describe themselves. These codes are required, however the applicants do have the choice to Decline to Respond.

Email System



Select the desired email application.

MARINE RECRUITER

You must select recipients from the "To" list before sending the email.

To select addresses, use the keyboard shift button to select address in sequence, and ctrl to selects various addresses not in sequence.

To:	<div><div>l [redacted] @comcast.net</div><div>r [redacted] @yahoo.com</div><div>r [redacted] @gmail.com</div><div>K [redacted] @gmail.com</div><div>m [redacted] @yahoo.com</div></div> <div><input checked="" type="radio"/> Send single message to all <input type="radio"/> Send one message to each recipient</div>
From:	M [redacted] .S [redacted] @marines.usmc.mil
Subject:	
<div></div>	
<div>Send</div>	

In the "To:" section, select the person you wish to email.

If you wish to email a group of people hold down the Shift button on your keyboard and right click on the last name in the group.

If you wish to email several people hold the Ctrl button down on your keyboard and right click each name desired.

Complete Online and Non-Selects



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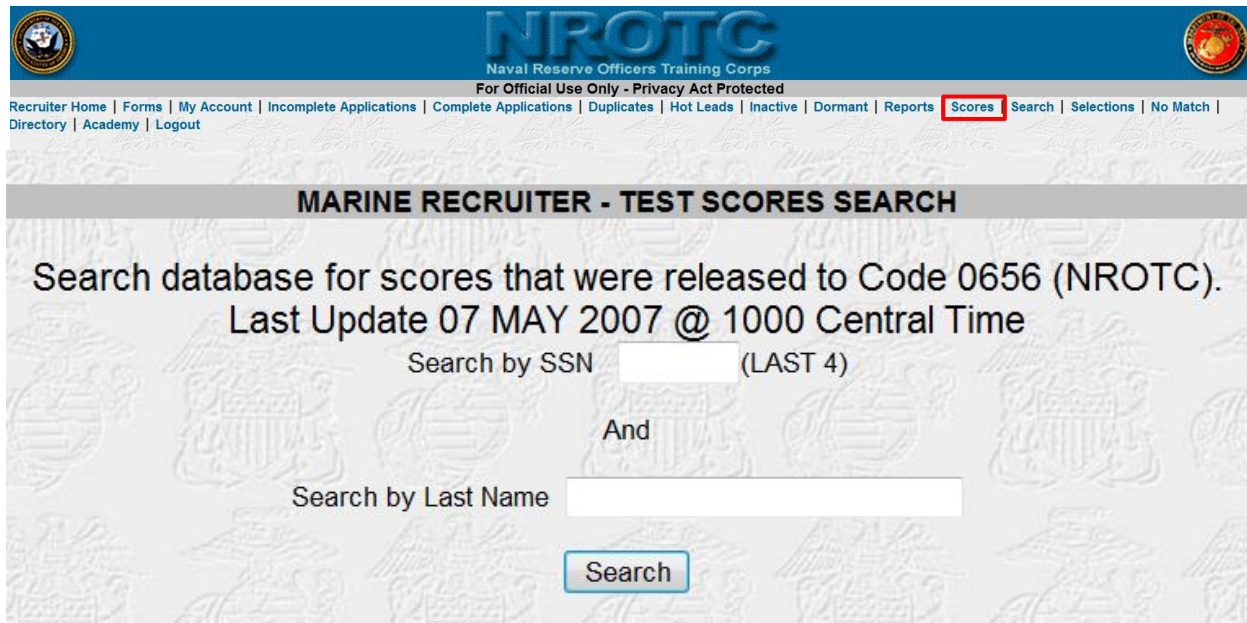
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[Recruiter Home](#) | [Forms](#) | [My Account](#) | [Incomplete Applications](#) | [Complete Applications](#) | [Duplicates](#) | [Hot Leads](#) | [Inactive](#) | [Dormant](#) | [Reports](#) | [Scores](#) | [Search](#) | [Selections](#) | [No Match](#) | [Directory](#) | [Academy](#) | [Logout](#)

contact_info [Read-Only]										
	A	B	C	D	E	F	G	H	I	J
1	For Official Use Only - Privacy Act Protected									
2	FIRST NAME	MIDDLE NAME	LAST NAME	ADDRESS	CITY	STATE	ZIPCODE	PHONE NUMBER	CELL PHONE	EMAIL ADDRESS
3	Zachary	Michael	A	11351 E. ... Ln	Florence	AZ	85132	310		z...@gmail.com
4	Patrick		B	1093 s ... drive	Buckeye	AZ	85326	623		p...@yahoo.com
5	Jace	Braden	C	9702 E. ... Ave.	Mesa	AZ	85209	602	480	c...@gmail.com
6	Christine	Erin	C	18192 W ... Rd	Goodyear	AZ	85338	623	623	c...@buhds.org
7	Eduardo		C	3017 N ... DR	PHOENIX	AZ	85033	602	602	e...@yahoo.com
8	Hunter	Ian	H	701 S ... Street	Gilbert	AZ	85233	480	480	h...@gmail.com
9	Christian		H	302 E ... Ave	Mesa	AZ	85210	480		h...@gmail.com
10	Caleb	Paul	H	20 W. ...	Gilbert	AZ	85233	480		c...@live.com
11	Ryan	Michael	L	15139 W ... Drive	Surprise	AZ	85387	623		r...@gmail.com
12	Ethan	Culel	M	6679 N. ... Pl.	Tucson	AZ	85743	520	520	E...@yahoo.com
13	Garrett	Michael	M	10875 East ... Dr.	Vail	AZ	85641	520	520	m...@gmail.com
14	Brianna	Nicole	M	8469 E. ... Ln	Tucson	AZ	85747	520		B...@gmail.com
15	Patrick	LEO	M	6435 N ... CIRCLE	TUCSON	AZ	85750	520		p...@gmail.com
16	Conner	Lee	M	7764 W. ... Place	Tucson	AZ	85743	520	520	c...@gmail.com
17	Garrett	Kenneth	M	31512 N ... AVE	SURPRISE	AZ	85387	623		g...@hotmail.com
18	David	William	N	6164 E. H ... Place	Tucson	AZ	85750	520	413	n...@comcast.net
19	Mitchel	Avey	R	1111 S. ...	Mesa	AZ	85208	480	602	m...@gmail.com
20	Veronica		V	7419 W. ... Ave.	Phoenix	AZ	85043	480	480	v...@yahoo.com
21	Ashley	Lynn	Z	16030 N ... Dr	Surprise	AZ	85388-0202	440		a...@aim.com
22	For Official Use Only - Privacy Act Protected									
23										

The Complete Online and Non-Select Reports produce a spread sheet with names and personal information.

Scores



The image shows a screenshot of the NROTC Scores Search page. At the top, there is a blue header with the NROTC logo and the text "Naval Reserve Officers Training Corps". Below the header, there is a navigation bar with links: Recruiter Home, Forms, My Account, Incomplete Applications, Complete Applications, Duplicates, Hot Leads, Inactive, Dormant, Reports, Scores (highlighted with a red box), Search, Selections, No Match, Directory, Academy, and Logout. The main content area has a grey background with a repeating pattern of the Marine Corps emblem. The title "MARINE RECRUITER - TEST SCORES SEARCH" is centered. Below the title, the text reads: "Search database for scores that were released to Code 0656 (NROTC). Last Update 07 MAY 2007 @ 1000 Central Time". There are two search criteria: "Search by SSN" followed by a text input field and "(LAST 4)", and "And" followed by "Search by Last Name" followed by a text input field. A blue "Search" button is located below the input fields.

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Recruiter Home | Forms | My Account | Incomplete Applications | Complete Applications | Duplicates | Hot Leads | Inactive | Dormant | Reports | **Scores** | Search | Selections | No Match | Directory | Academy | Logout

MARINE RECRUITER - TEST SCORES SEARCH

Search database for scores that were released to Code 0656 (NROTC).
Last Update 07 MAY 2007 @ 1000 Central Time

Search by SSN (LAST 4)

And

Search by Last Name

The Scores page allows recruiters to search the database for applicant scores by using the last four numbers of their Social Security Number and/or Last Name. Remember to capitalize the first letter of last name.

Database Search

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MARINE RECRUITER - SEARCH

Search Database

Search by SSN
i.e. 6789 (Last 4)

Search by Last Name

This Search function, unlike the Search function at the bottom of certain pages, searches the entire database.

To search for a last name make sure you capitalize the first letter.

Selections



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MARINE RECRUITER - STATUS OF SELECTED APPLICANTS

Application Year: 2014 ▼

There are no Board Ready Applicants at this time

This page shows the status of applications that have been submitted to District.

No Match Scores



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MARINE RECRUITER - NO MATCH



Dump the "Crock Pot" into Excel

No scores for potential applicants at this time.

No Unassigned applications for your area at this time.

The No Match page is for ACT/SAT scores that are submitted for students who either haven't started an application or their information doesn't match an application on file.

Directory

NROTC Naval Reserve Officers Training Corps			
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Recruiter Home Forms My Account Incomplete Applications Complete Applications Duplicates Hot Leads Inactive Dormant Reports Scores Search Selections No Match Directory Academy Logout			
MARINE RECRUITER - DIRECTORY			
1st Marine Corps District			
Albany	Captain C. M. Danner	518.369.7535	c.danner@marines.usmc.mil
Buffalo	Capt U. J. ...	716.551.4915	u.j...@marines.usmc.mil
Harrisburg	Captain M. A. S. ...	717.770.5316	M.A.S...@marines.usmc.mil
New Jersey	Capt Z. ... S. ...	732.546.7255	z...s...@marines.usmc.mil
New York	Capt G. ... R. ...	516.228-3654	g...r...@marines.usmc.mil
Pittsburgh	1st. Lt. J. ... P. P. ...	412.395.5649	j...p...@marines.usmc.mil
Portsmouth	Captain M. ... W. ...	603-502-3590	M...W...@MARINES.USMC.MIL
Springfield	Capt T. ... A. ...	413-378-1607	t...a...@marines.usmc.mil
4th Marine Corps District			
6th Marine Corps District			
8th Marine Corps District			
9th Marine Corps District			
12th Marine Corps District			

Directory of Recruiters by district area.

Academy Leads

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Recruiter Home | Forms | My Account | Incomplete Applications | Complete Applications | Duplicates | Hot Leads | Inactive | Dormant | Reports | Scores | Search | Selections | No Match | Directory | **Academy** | Logout

MARINE RECRUITER - USNA Leads

Application Year: 2014

Displaying 16 to 30 of 154 Applicants

Applicant	Address	Phone Number	Email
BROOKS, J. [REDACTED]	CHANDLER, AZ 85249	480- [REDACTED] 0367	j[REDACTED].a.brooks@gmail.com
BROUSSARD, S. [REDACTED]	GOODYEAR, AZ 85338	(623)- [REDACTED] -0624	s[REDACTED]_broussard@hotmail.com
BROWN, C. [REDACTED]	MESA, AZ 85203 [REDACTED] STREET	480- [REDACTED] -8844	cb[REDACTED]@cox.net
BROWN, S. [REDACTED]	[REDACTED] LANE CAVE CREEK, AZ 85331	480- [REDACTED] 9151	sh[REDACTED]@gmail.com

<Back Next>

Search by Name

Search

Academy Leads come from people filling out a form at the Naval Academy looking for more information. These leads are sent to the districts based on the applicants address.

Glossary

ISR	Immediate Scholarship Reservation
ACT	American College Testing
SAT	Scholastic Assessment Test or Scholastic Aptitude Test(Former Name)
NSTC	Naval Service Training Command
CNRC	Commander Navy Recruiting Command
MSISR	Minority Servicing Institutions Scholarship Reservation
EO	Executive Order
GSA	General Services Administration
MCRC	Marine Corp Recruiting Center